

GOVERNMENT OF ASSAM
ASSAM STATE DISASTER MANAGEMENT AUTHORITY
Ancillary Block, Janata Bhawan, Dispur, Guwahati-781006
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ORDER

No. ASDMA.28/2021/18

Dated 26th April, 2021

Whereas, the Ministry of Home Affairs (MHA) has vide order No.40-3/2020-DM-I (A) dated 23-03-2021 issued the guidelines for effective control of COVID-19 to be in force upto 30.04.2021.

Whereas, the Assam State Disaster Management Authority (ASDMA) has vide order No.ASDMA.28/2021/11 dated 20-04-2021 issued detailed guidelines for the districts where the number of active COVID-19 cases rises to 100 or more to be in force till 30th April,2021 .

And whereas, the active COVID-19 cases have been rapidly increasing in the districts with 24 districts reporting more than 100 cases.

And whereas, COVID-19 cases are likely to surpass this figure in some other districts as well.

Now, therefore in exercise of the powers, conferred under Section 22(2) (h) of the Disaster Management Act, 2005, the undersigned, in his capacity as Chairperson, State Executive Committee of the State Disaster Management Authority, Assam, hereby issues the revised and consolidated directives as follows which shall come in force with immediate effect and remain in force till **1st May, 2021**.

A. Gatherings

1. Open functions to be allowed with the permission of the District Authority subject to strict adherence to COVID appropriate behavior, including wearing face mask, maintaining respiratory etiquette, practicing hand hygiene through frequent hand washing or hand sanitizers and maintain social distancing (6 feet). While granting such permission, District Authority will assess the public bearing capacity of the open space and allow gathering of only 50% of its capacity or 400 persons, whichever is lower.
2. In Closed venues like marriage halls and other commercial centres, gatherings upto 50% of the seating capacity to be allowed.
3. No standing audience shall be allowed in open/ closed venues.
4. Number of guests in Private functions at private venues (non-commercial) including marriages to be restricted to 100 persons.
5. Funeral / last rites related gatherings should ensure not more than 20 persons for each deceased.
6. Religious places/ places of worship should be allowed to be operated with 20 persons per hour, except the iconic religious places where it can be 50 persons



per hour. However, if any religious place has only a small area, the management committee of such religious institution shall reduce the number of attendees accordingly.

7. All Market places / supermarkets / shops in the Malls / weekly market should be closed by 6.00 PM every day.
8. Restaurants, Dhabas and other eateries can entertain dine-in guest only up to 6.00 PM. However, take away/ home delivery is allowed up to the usual time of closure as per local regulations.
9. Restaurants operating within a Hotel or Resort can allow outside guests up to 6.00 PM only. However, in-house guests of the Hotel/Resort may be allowed to dine-in up to the usual time of operation.
10. Delivery of goods through e-Commerce may continue after 6.00 PM.
11. Cold storages and warehouses may continue beyond 6.00 PM. However, sale counters, showrooms etc. attached to these warehouses or cold storages shall close after 6.00 PM.
12. Pharmacies, Hospitals, Animal Care Centres and Veterinary clinics may operate without restrictions being providers of essential and emergency services.

B. Work Places (Government and Private)

1. Working from home and virtual working should be encouraged.
2. Except officers, only 50% employees can work from office. However, this will not be applicable for organizations rendering Essential/Emergency Services, Law Enforcement Services and Election work.
3. Meetings in the official chambers to be discouraged.
4. Pregnant women employees and women with children of 5 years or below working under any Government / PSU / Financial Institutions / Private Organizations irrespective of their grade shall be eligible to work from home.
5. Persons with disabilities (PwDs) working in any Government/PSU/ Financial Institutions/Private organizations shall be exempted from attending duties in consonance with the O.M No.11013/9/2014/Estt.(A.III) dated 1st April, 2020 issued by DoPT, Gol. However, they may be encouraged to work from home.
6. Social distancing at work places should be ensured through adequate gaps between shifts, staggering of lunch breaks of staff etc.
7. Provision for thermal scanning, hand wash and sanitizer be made at all entry and exit points and common areas. In addition, sufficient quantities of handwash and sanitizer should be made available in the work places.
8. Frequent sanitization of entire workplace, common facilities and all points which come into human contact should be carried out.

C. Educational Institutions (Government and Private)

1. All Educational Institutions including Schools/Colleges/Universities must provide quality virtual options.
2. Not more than 50% students should attend in person on any day.



3. Schools should stagger class timings so that large scale release of students does not arise.
4. There will be no morning assembly/special assembly etc. in the educational institutions.
5. Preference to be given on online mode of teaching for primary classes.
6. Education Department will issue detail guideline/SOP for uninterrupted education service keeping in view of the COVID-19 precautionary measures.

D. Public Transport (Government and Private)

1. All Public transport authorities shall enforce COVID-19 appropriate behavior and seating inside the vehicles, carriers, containers etc.
2. Auto Rickshaws, cycle rickshaws and taxis shall operate with one driver and two passengers maintaining social distancing.
3. City buses, Intra-district, Inter-district and Inter-state buses will be allowed to operate with 50% of seating capacity.
4. No passenger shall be allowed to travel standing in the vehicle.
5. Wearing of mask and observance of COVID-19 appropriate behavior will be mandatory for all passengers.
6. Wearing of face mask is mandatory even for a single person driving a vehicle. In case of persons travelling in any private car, up to 100 % of its seating capacity, wearing of face mask is mandatory for all the persons.

E. Miscellaneous

1. Wearing of face mask is compulsory in all public places.
2. Shop owners shall ensure minimum six feet distance among customers and shall not allow more than 5 persons inside the shop. In addition, shop owners should compulsorily keep sanitizers and hand wash in their shops.
3. Shopkeepers and customers shall have to wear masks, hand gloves and maintain social distancing. Responsibility of maintenance of social distancing will be on the shop owner and failure to do so will be viewed very seriously and may entail summary closure of defaulting shops.
4. Barber shops, salons and parlours shall continue to provide service with strict compliance of COVID-19 appropriate behavior such as wearing of face masks, face cover, hand gloves.
5. Industrial units and Tea gardens may function subject to observance of COVID appropriate behaviour. Head of the unit/tea garden shall be responsible for ensuring social distancing, mask wearing by workers and staff, sanitization of industrial premises, thermal scanning etc.
6. Following Advisories earlier issued by ASDMA shall be strictly enforced
 - a. Advisory for Daily & Weekly Markets/ Haat-Bazaars issued vide Order No.ASDMA.20/2020/Pt./217dt.14.07.2020 (Annexure-I)



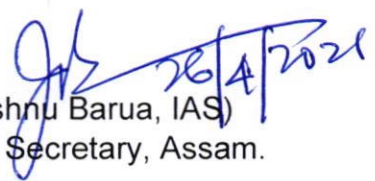
- b. Advisory for Engagement of Domestic Help issued vide Order No.ASDMA.20/2020/Pt./187 dt. 20.05.2020 (Annexure-II)
- c. Advisory for Apartment Societies for COVID-19 prevention issued vide Order No.ASDMA.23/2020/03 dt. 27.03.2020 (Annexure-III)
- d. Advisory for elderly people issued vide Order No.ASDMA.23/2020/08 dt. 31.03.2020 (Annexure-IV)

F. Penal Provisions:-

1. Any person violating these measures will be liable to be proceeded against as per provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of IPC and other legal provisions as applicable.
2. Any person not wearing face mask and/ or spitting in public places shall be fined to the tune of Rs.1000/- vide ASDMA's earlier Order No. ASDMA/24/2020/Part-1/122 dt. 14/10/2020 which can be imposed by District wise Task Force comprising of District Disaster Management Authority, Magistracy, Police, Enforcement wing of District Transport Officer and Enforcement wing of Guwahati Municipal Corporation in their respective jurisdictions.

The aforementioned advisories shall be applicable in addition to the guidelines issued by Ministry of Home Affairs (MHA), Gol, Ministry of Health and Family Welfare(MoH&FW), Gol and Health & Family Welfare Department, Government of Assam.

This Order supersedes earlier Order No. ASDMA.28/2021/11 dt. 20th April, 2021, ASDMA.28/2021/12 and ASDMA.28/2021/13 dt. 21st April, 2021.


(Jishnu Barua, IAS)
Chief Secretary, Assam.

Memo No. ASDMA.28/2021/18-A
Copy forwarded to:

Dated 26th April, 2021

1. All Additional Chief Secretaries to the Govt. of Assam, Dispur, Guwahati-6
2. The Director General of Police, Assam
3. All Principal Secretaries/Commissioner & Secretaries to the Govt. of Assam, Dispur, Guwahati-6
4. Commissioner of Police, Guwahati-6
5. The Principal Secretaries of BTC, NCHAC, KAAC.
6. All Deputy Commissioners

7. The Director, Directorate of Information and Public Relations, Assam
8. All Superintendent of Police
9. S.O to the Chief Secretary, Assam, Guwahati-6
10. PPS to Hon'ble Chief Minister, Assam
11. All P.S to Hon'ble Minister, Assam, Dispur, Guwahati-6
12. All P.S to Advisor to Hon'ble Chief Minister, Assam

Gyanendra Tripathi
(Gyanendra Tripathi, IAS) 24/4/2021
Chief Executive Officer, ASDMA



ADVISORY FOR DAILY & WEEKLY MARKETS / HAAT-BAZAARS

In order to prevent the spread of novel coronavirus (COVID-19) in market places, bus-stands etc. maintaining all protocols of COVID-19, the following advisories are to be followed strictly. District Administration, CEO, Zilla Parishad, Chairman, Municipal Boards will ensure the strict implementation of advisory by the Market committee/ Local administration/ Lessee.

Advisory to be followed by Lessee while administering a daily/weekly market:

- a) The Market committee / Local administration / Lessee will follow orders issued by the State Govt. / District Administration regarding date and time of opening and closing of market place including lockdown orders and restrictive orders issued by Govt. of Assam from time to time.
- b) The Market committee/ Local administration/ Lessee will ensure sanitization of market place before opening and after closing of the market/bazaar on daily basis.
- c) The Market committee/ Local administration/ Lessee will make necessary arrangements for announcement through public miking in market place regarding the advisory to be followed at the "entry" and "exit" of market place.
- d) The Market committee/ Local administration/ Lessee will ensure pre-positioning of display board on relevant advisories in the "Entry" and "Exit" of the market place.
- e) The Market committee/ Local administration/ Lessee may restrict entry of customers in large congregations at a time. Batch wise entry into the market place may be allowed and tokens/ time cards may be issued to each batch entering the market.
- f) The distance between each shop or street vendor should not be less than 2 meter.
- g) Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the market place.
- h) Advisory on Entry and exit into the market place/haat-bazaar should be adhered to by the public
- i) The Market committee/ Local administration/ Lessee will ensure deployment of volunteers at appropriate locations (including entry and exit) of market places to guide general public / customers on social distancing norms etc.
- j) Install hand washing points in conspicuous places and keep sufficient hand-wash.
- k) Impose fine in case of any violations regarding spitting etc.

A. Advisory for "Entry" into the market place:

1. Only asymptomatic persons shall be allowed in the market place.
2. People should wash their hands with soap and water before entering the market place or sanitize hands using hand sanitizers installed by market committee/ local administration/ lessee.
3. Posters/ standees on preventive measures about COVID-19 to be displayed prominently. Audio and Video clips to spread awareness on preventive measures for COVID-19 should be regularly played at selective locations.

4. The customers / general public entering the market place will ensure compulsory wearing of masks. Fine may be imposed if necessary, for any violations.
5. Strict adherence of social distancing norms will be maintained and 1 meter distance will be maintained amongst the general public/ customers. The customers are advised to stand in queue and maintain 1 meter distance amongst them.
6. Use of Polythene/ Plastic bags in market place is prohibited. People should carry cloth bags or baskets for shopping of essentials items/ groceries/ vegetables etc.
7. Disposal of face masks in public place in market areas shall be strictly prohibited.
8. Spitting in market place / public space shall be strictly prohibited.
9. Persons above 65 years of age, persons with comorbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purpose.
10. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
11. All vendors/ shopkeepers will compulsorily use face masks and alcohol based hand sanitizers. The notes and coins should be sanitized using alcohol based sanitizer before handing over exchange notes /coins to the customer. The vendors/ shopkeepers will compulsorily wear hand gloves.

B. Advisory for "Exit" from the market place:

1. Token/ time card will be handed over to person assigned by Market committee/ Local administration/ Lessee at the exit.
2. Proper crowd management in the parking lots and outside the market area – duly following social distancing norms shall be organized.
3. Closed dustbins should be installed at appropriate locations outside market place for disposal of face masks and hand gloves.
4. Toilets as per size of the market should be installed at appropriate location.
5. Hygiene should be ensured in toilets.
6. Devise a proper mechanism for waste disposal specifically waste generated due to vegetable waste, garbage etc.

(N.B: 1.This advisory will be applicable on re-opening of daily & weekly markets /haat-bazaars or as per orders issued by Govt. of Assam for opening of markets/ bazaars

2. In case of non-compliance of the orders, penalty will be imposed u/s 51 to 60 of the Disaster Management Act, 2005 besides legal action under Section 188 of the IPC)

--- Issued in public interest by Assam State Disaster Management Authority



Govt of Assam
Assam State Disaster Management Authority
Dispur, Guwahati-781006

ASDMA.20/2020/pt./187

Dated: 20-05-2020

REVISED ADVISORY FOR ENGAGEMENT OF DOMESTIC HELP

(Do's and Don'ts for domestic help to prevent the risk of COVID-19 infection)

1. Teach your house help/ domestic help about COVID 19: What the virus is, how it spreads and the precaution to be taken.
2. Check for orders from local authorities- Police station/ D.C office/Circle Office, if your house is located in Containment zone. In containment zones the household may not be able to engage domestic help or if domestic help stays in containment zone, he/she may not be allowed to work. But even if you don't take their services during this period, it is advised that their wage should not be deducted for this period.
3. He/she should sanitise properly before entering the house. Keep soap and water handy at the entrance.
4. He/she should wear face mask at all times.
5. Ask him/her to wash their hand / sanitise every time you send them out for essential items.
6. When they are sent to buy essential items they should wear proper masks, plastic washable slippers, and a sanitizer (to use in case if she/he touches anything suspicious in the market/shop.
7. Instruct the house help to maintain a safe physical distance of 6 feet from others.
8. Try to keep away the material from your body when carrying from market. It is better to have a plastic basket/bucket with you when going to the market. Put the material in bucket and carry it to your home.
9. Tender exact money for the products purchased. In case you pay more and remaining is returned by the shop keeper, currency notes/coins given by shopkeepers/vendors.
10. If you have a full-time house help, ask him/her to wash her/his hand thoroughly and frequently with soap and running water throughout the day.
11. Maintain physical distancing (6 feet) with domestic help. Don't stay close to him/her at the time for giving instructions.
12. If he/she shows any symptom(s) of COVID-19, s/he should be asked to isolate/home quarantine.
13. If he/she shows any symptom of COVID-19, s/he should be taken for testing and medical check-up immediately. Provide him/her with necessary support for getting medical help immediately.
14. He/she should be advised to refrain from consumption of Betel-nut, Gutkha, Tobacco, Alcoholic beverages or any other such intoxicating substances.
15. He/she should be advised to wash hands with soap and water or sanitize hands with sanitizer before coming in contact with elderly persons or children at home.
16. He/she shall ensure personal hygiene at all times
17. If he/she is suffering from other chronic illness should be taken to nearest health centre for treatment and allowed to take rest.



Advisory for Apartment Societies for COVID-19 prevention

- **Enact preventive measures-**
 - **Visitors protocol-** All Apartment Societies shall enforce a visitors' protocol limiting access of outside visitors to the apartment. Full details of the visitors shall be maintained, and details shall be entered by any person managing the entrance (security/other arrangement) including travel history if any.
 - **Hand Washing-** Each apartment society shall enforce hand washing at the time of entry for all types of visitors and even for the families residing within when they come from outside. Hand washing bay/basin with soap and liquid as well as a poster showing appropriate steps to wash hands shall be placed at the entrance and should be strictly ensured. If sanitizers are available, they can also be provided for use in the entrance
 - **Shutting down common activities where gathering occurs-** All apartment societies shall ensure that any public gathering platform be it park, swimming pool, fitness centers, common activity centers are closed, and no gathering of people is allowed within the apartment premises. The Apartment Societies shall refrain from organizing any community event, religious events or any other event that may require gathering of more than five people at a time.
 - **Frequent cleaning of common premises-** The Apartment Societies shall also implement cleaning and disinfection measures atleast three times a day particularly for lift buttons, handrails in the staircases, gates and grills and all other such areas within the apartment. As far as possible instruction should be given to visitors to avoid touching anything in the common premises.
 - **Mechanism for contactless delivery-** The Apartment Society shall take measures to ensure contact less delivery by placing delivery baskets at the security points. Or the families should be asked pick up deliveries outside the gate. Necessary disinfection should be carried out for any packet received.
 - **Domestic help-** The Apartment Society shall consider discussing with all resident families to give mandatory **leave with pay** to domestic help who work at multiple locations (except those who are staying within the apartment)
- **Ensuring stricter implementation of Home Quarantine-** The managing committee shall collect all relevant information about the health, travel location and duration of all the residents. If any resident has a travel history to COVID affected places or are being advised for self-quarantine, the management committee shall ensure the same while also maintaining confidentiality and not hurting/disrespecting the self-respect of such residents. Further, if any person is being asked for self-quarantine, the management society may consider
 - Supporting the home quarantined person in accessing daily necessities such as groceries, medicines etc.
 - Shall provide necessary psycho-social support while maintaining all infection control protocols



- Monitor and restrict any discriminatory practice that may hurt the self-esteem of the individual. The detailed guideline on home quarantine can be accessed here https://nhm.assam.gov.in/sites/default/files/swf_utility_folder/departments/nhm_lip1_in_o_id_6/portlet/level_2/guidelines_for_home_quarantine.pdf

- **Information Source**

Verified information can be accessed from the following:

- These information can be accessed from Ministry of Health and Family Welfare, Govt. of Assam <https://www.mohfw.gov.in/awareness.html>,
- Department of Health and Family Welfare (National Health Mission, Govt. of Assam) <https://nhm.assam.gov.in/portlets/assam-covid-19-documents> or
- Assam State Disaster Management Authority <http://asdma.gov.in/>

N.B- If any person has cough and fever help shall be called for contacting @ 6913347770. For any information or support the following helpline numbers can also be accessed

- 104 (Health and family welfare)
- 1070/1079 (State Emergency Operation Centre) and 1077 (District Emergency Operation Centres)

Issued in Public Interest by Assam State Disaster Management Authority (ASDMA)



বয়োজ্যেষ্ঠ ব্যক্তিসকলে ক'ৰ'না ভাইবাচ সম্পৰ্কে লবলগীয়া সাৱধানতাসমূহ

বয়োজ্যেষ্ঠ ব্যক্তিসকলে:



- ঘৰত থাকক, বাহিৰা আলহী অতিথিক পৰাপক্ষত দেখা নকৰিব। যিকোনো মানুহৰ লগত সকলো সময়তে নূনতম ১ মিটাৰ দূৰত্ব বজায় ৰাখক।
- নূনতম পৰিষ্কাৰ পৰিচয়তা মানি চলক, চাবোন আৰু এলকহলযুক্ত হেণ্ড ছেনিটাইজাৰেৰে সঘনাই হাত ধোৱক।
- কাহ উঠিলে আৰু গুচি আহিলে কিলাকুটি ভাজ কৰি বা বুমাল বা টিচু পেপাৰেৰে মুখ আৰু নাক ঢাকি লওক, ব্যৱহৃত টিচু ভালদৰে ঢাকন থকা ডাষ্টবিনত পেলাব।
- সহজ ব্যায়াম অথবা যোগাত্যাস নিয়মিয়াকৈ কৰিব।
- পৰিয়ালৰ সদস্যসকলৰ লগত গুণগত সময় অতিবাহিত কৰক। তদুপৰি মনত আনন্দ যোগাবৰ বাবে কিতাপ পঢ়ক।
- মানসিক উন্নয়নৰ বাবে যিকোনো শিল্পকৰ্ম যেনে, গীত, কবিতা, ছবি অঁকা, আদিত নিজকে নিয়োজিত ৰাখিব পাৰে।
- সন্দেহযুক্ত বা সংক্ৰমিত ব্যক্তিৰ সংস্পৰ্শৰ পৰা দূৰত্ব ৰাখক আৰু তেনে ব্যক্তিৰ ওচৰলৈ যাওঁতে মাস্ক ব্যৱহাৰ কৰক।
- কুছমিয়া পানী খাব আৰু গৰম পানীৰে গা ধুব। গা -ধোৱাৰ সময়ত সুকীয়া গামোচা বা টাৱেল ব্যৱহাৰ কৰক।
- ব্যৱহাৰ কৰা কাপোৰ-কানি সুকীয়াকৈ ভালদৰে চাবোন- ডিটাৰ্জেন্ট দি ধুই আৰু ৰ'দত শুকুৱাই পৰিধান কৰিব।
- বয়োজ্যেষ্ঠ ব্যক্তিসকলৰ কেঠাটোৰ আচবাব-পত্ৰ সঘনাই পৰিষ্কাৰ পৰিচয় কৰি ৰাখিব।
- বৃদ্ধাশ্ৰমত থকা লোকসকলে, আশ্ৰমৰ সদস্যসকলৰ মাজত সামাজিক দূৰত্ব বজায় ৰাখক।
- অকলশৰীয়াকৈ বসবাস কৰা বয়োজ্যেষ্ঠ সকলে ওচৰ চুবুৰীয়াৰ লগত যিকোনো ধৰণৰ সহায়ৰ বাবে (শাৰীৰিক দূৰত্ব বজায়) সঘনায় যোগাযোগ ৰাখক।
- জিলা অথবা ৰাজ্যিক কোভিড নিয়ন্ত্ৰণ কক্ষৰ ফোন নম্বৰ (১০৭৭/ ১০৭৯)ত যিকোনো সহায়ৰ বাবে যোগাযোগ কৰক।

বয়োজ্যেষ্ঠ ব্যক্তিসকলে:



- অনাগত কিছুদিন কোনোধৰণৰ সামাজিক বা ধৰ্মীয় সমাৰোহ আদিত নাযাব।
- ল'ক ডাউন (Lock Down)ৰ সময়ত বজাৰ-সমাৰ কৰিবলৈ বাহিবলৈ ওলাই নাযাব, তেনে কামসমূহ পৰিয়ালৰ অন্য সদস্যৰ দ্বাৰা কৰাওক।
- বৰ্তমান সময়ত নিয়মীয়া/সাধাৰণ পৰামৰ্শৰ বাবে চিকিৎসালয়লৈ নাযাব, ফোনেৰে চিকিৎসকৰ পৰামৰ্শ লওক আৰু সংক্ৰমণ প্ৰতিহত কৰক।
- চিকিৎসকৰ পৰামৰ্শ নোলোৱাকৈ, নতুন ঔষধ সেৱন নকৰিব।
- যদি কোনো ব্যক্তি ক'ৰ'না ভাইবাছ আক্ৰান্ত অঞ্চল বা দেশ ভ্ৰমণ কৰি আহিছে তেনেলোকৰ ওচৰলৈ নাযাব।
- আপুনি পৰিধান কৰা কাপোৰ-কানি পৰিয়ালৰ অন্য সদস্যৰ কাপোৰৰ লগত একেলগে নাৰাখিব।
- নেতিবাচক টিভি অনুষ্ঠান অথবা বেচকৈ বাতৰি আদি নাচাব।
- তামোল-পান নাইবা খপাতজাতীয় বস্তু খোৱাৰ পৰা বিৰত থাকিব।
- তেল-মচলাযুক্ত আহাৰ পৰিহাৰ কৰক।

এনেধৰণৰ সৰ্তকতামূলক পদক্ষেপ সমূহ গ্ৰহণ কৰিলে যিকোনো বয়োজ্যেষ্ঠ ব্যক্তিৰ ক'ৰ'না আক্ৰান্ত হোৱাৰ সম্ভাৱনা হ্রাস পাব পাৰে।

ক'ৰ'না সংক্ৰামক যদিও, সাৱধানতাৰে ক'ৰ'না ভাইবাছক প্ৰতিহত কৰিব পাৰি।

